

Carolina Food Truck Rodeo Vendor - Rules & Regulations

The company or individual(s) identified on the front of these contracts hereby subscribes for a vendor booth or space at the Carolina Food Truck Rodeo (herein after "Festival") to be held by and at the Florence Center on May 20-21, 2022.

Vendors shall adhere to the rules and regulations set forth herein, and conformance with such rules and regulations is understood to be part of this contract. The signature of the Vendor, or its authorized representative, indicates agreement with all of the provisions of this contract by the Vendor, including its owners, officers, employees, agents, representatives, and independent contractors.

Vendors must sign the final page of this application. Incomplete applications will not be processed.

- Vendor shall staff its booth/space during all hours the festival is open to the public. To maintain the integrity of the festival and accommodate shoppers, vendors shall not begin disassembling its booth until after the close of the festival Saturday. Vendors who do not comply with these provisions may not be considered for future events.
- Booth Space: All booths are subject to approval by the Florence Center and it expressly reserves the right to reject any applicant for booth space. While best efforts will be made to accommodate vendor's space selection, the Florence Center reserves the right to assign, designate or change exhibit or booth location of all vendors to compliment merchandise displays and categories. All booths are to be constructed in the confines of the assigned area and not to extended into the main public areas.
- Operation of Booth Space: Excessive noise, bothersome lighting or other use of booth space by vendor that interferes with the display space used by others is prohibited. Vendor's displays and advertising material shall not protrude into the public areas or otherwise interfere with the movement of visitors to the festival. The vendor shall not block or interfere with the visibility of an adjoining vendor.
- Security Services: The Florence Center will provide security services; including overnight security. Notwithstanding the above, vendor shall not leave valuable items or personal property unattended at the exhibit booth/space, and the Florence Center is not responsible for any losses.
- Services Not Provided: The Florence Center does not provide moving equipment, decoration, labor, carpenters, electricity or storage for booth set up. All generators must be classified as "Quiet Generators" (defined as) one with a noise level rating of 80 decibels or less. For vendors unable to comply, the CFTR reserves the right to reassign vendor's space to mitigate noise.
- Retail Sales Tax License: South Carolina Retail Sales tax number is required with application submission. Please contact South Carolina Department of Revenue (SCDOR). 803-898-5000 Arts/Crafts/Retail Sales.
- All Food Product Vendors shall comply with state & local DHEC guidelines. Any questions: DHEC regulations 803-898-3432.
- Assignment Prohibited: Vendor shall not share, lease, sublet, assign, offer for use, or otherwise convey any portion of its exhibit space to any individual, partnership, corporation, company, firm or entity, without the prior written consent.
- Cancellation Policy: If vendor is unable to participate in the Carolina Food Truck Rodeo, cancellation notification must be received in writing (email or mail). Vendor may be entitled to a refund based on the following schedule: Notice in writing is required and must be received **30 days prior to the opening of the event**. There will be no refunds after **the 30 days**.
- Payment: Payment for vendor's space must be in compliance with terms shown on the booth space contract. Payment in full must be received as specified within timeframe to process vendor reservation.
 - Mailed checks/money orders must be post marked within the 10 days after the acceptance email is sent.
 - No location assignment guarantees will be made without receipt of payment in full.
 - Any exceptions to these payment terms must be approved by the Florence Center Finance Director.
 - Please make checks/money orders payable to:

Florence Center
ATTN: Carolina Food Truck Rodeo, 3300 W. Radio Drive, Florence, SC 29501